

LEVEL 1 Award in Employability Skills

A 100% online qualification to prepare you for work, with no prior qualification or experience required.

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CREDITS

60

TQT

52

GLH

3

UNITS

OVERVIEW

Gives you the skills, knowledge and understanding of the workplace. You will learn about different types of business and their customers, how to work as an effective group member, how your own skills and qualities relate to working life, and what attitudes employers expect. Delivered 100% online.

WHO IS IT FOR?

For anyone who wants to prepare for employment, from any occupational sector.

DURATION & DELIVERY

Study 100% online through BSA's Virtual Learning Environment with full tutor support. Take up to 4 months at your own pace, or fast-track in as little as 2 weeks.

ASSESSMENT & VERIFICATION

All units are internally assessed by BSA's qualified assessors and externally verified by Focus Awards.

- Written assignments marked by your tutor
- No work placement required

COURSE FACTS

Awarding body: **Focus Awards**

Qualification No.: [601/6258/2](#)

Level: **Level 1**

Regulator: **Ofqual**

Study mode: **100% online**

Minimum age: **16+**

UNIT STRUCTURE

1. Business and customer awareness
2. Working as part of a group
3. Preparation for work

ENTRY REQUIREMENTS

- Aged 16+
- No other specific entry requirements

PROGRESSION

On successful completion, learners can progress directly to:

→ [Focus Awards Level 2 Award in Employment Rights and Responsibilities \(RQF\)](#)