

OTHM • Level 4 • Qualification No. 610/0792/4

Level 4 Diploma in Accounting and Business (RQF)

A 100% online diploma giving a core understanding of business and accounting, equivalent to Year 1 of a UK Bachelor's degree.

Ready to get started?

Enrol on the Level 4 Diploma in Accounting and Business today and get instant access to your Virtual Learning Environment.

[Apply Now](#)
[Speak to an advisor](#)
120

CREDITS

1200

TQT

480

GLH

6

UNITS

■ Overview

Finance and accounting sit at the heart of business operations, from micro-businesses to global conglomerates. This diploma gives you a core understanding of business and accounting in a wider business context, with practical experience of cash flow and budget maintenance, industry-focused finance skills, and a solid understanding of business growth.

■ Duration & delivery

Designed to be completed over one academic year of full-time study, with fully flexible delivery so you can study around work and family. Delivered through our Virtual Learning Environment.

■ Assessment & verification

All units are internally assessed by qualified assessors and externally verified by OTHM. You'll need at least ten weeks to complete the guided learning hours after registering, with support from your online tutor throughout.

■ Progression

Equivalent to Year 1 of a UK Bachelor's degree or an HNC, this diploma enables learners to:

Progress directly into OTHM Level 5 Diplomas, including the Level 5 Diploma in Accounting and Business

Enter Year 2 of a three-year UK Bachelor's degree programme at the University of Portsmouth

■ Course facts

Awarding body	OTHM
Qualification No.	610/0792/4
Level	Level 4
Regulator	Ofqual
Study mode	100% online
Minimum age	18+

■ Unit structure

- 1 Academic Writing and Research Skills
- 2 Business and the Economic Environment
- 3 Principles of Financial Accounting
- 4 Quantitative Methods in a Business Context
- 5 Management Accounting
- 6 Leading and Managing Teams

■ Entry requirements

A relevant GCE/GCSE or Level 3 diploma/award (or equivalent), and 18 or older at enrolment. Learners over 21 are advised to have management experience. English proficiency at CEFR B2 is required.

Have a question?

Our advisors can talk you through funding, timelines and next steps — free, no obligation.

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